

Package Templates

Creating a package template will save all of the material and package information (but not the shipment information). This template can be accessed for future use by clicking on the dropdown menu under Select a Package Template after clicking on Add Material.

Video url, <https://youtu.be/9jx1Yk97cHA>

Saving Your Package Template

After adding the material and packaging to the shipment, click on the packaging on top left of the screen. Please refer to the article *Adding Your Material and Packaging* to add your material and packaging to the shipment.

Shipment

Current Shipment

Package - Fibreboard Box (4G)

UN1263, Paint, 3, III

Manage Overpack

Drafts (11)

Manage

History

Templates

Package Marking Settings

Print

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Certifications

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Address Book

Advanced Alignment

Report Layout Editor

Integration

Regulation: 49 CFR

Form Type: UPS Laser

Carrier: United Parcel Service

Transport Mode: Ground

Shipper: Corey Abram

Consignee:

Reference:

Name:

Address Info: 400 E. Pine Street

City: Seattle State: WA

Actions: New Add Material Save template Save Draft Complete

Account Number:

Emergency Contact Number:

Reference Number:

Hazardous Materials Description and Quantity:

UPS

For Air Services Only
This shipment is subject to the provisions of the IATA Dangerous Goods Regulations for Passenger Aircraft.

Passenger Aircraft Cargo Aircraft Only

I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.
If this shipment contains radioactive material acceptable for passenger aircraft, such material is intended for use in, or incident to, research, medical diagnosis or treatment.

Carrier Use Only

Signature: Date:

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From here, click **Save Package Template** in the action bar on the **package screen**. This will save all of the materials and quantities in the package as a template.

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Actions

Add Material

Delete

Save package template

Save Draft

Complete

Packaging

Package Reference

406244A62388

Count

1

Package Weight

2

lb

Package Type


Fibreboard Box (4G)

Labels Required

FLAMMABLE LIQUID *

CFR 173.13

☐ Complies with 173.13



Materials

Material Sequence	Net Quantity	
UN1263, Paint, 3, III	1 L	<div>Edit</div> <div>Delete</div>

Selecting Your Package Template

From the Current Shipment screen, click Add Material and select the package template that you created.

Shipment

Current Shipment

Drafts (11)

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Actions

New

Add Material

Save template

Save Draft

Complete

Regulation

49 CFR

Form Type

UPS Laser

Carrier

United Parcel Service

Transport Mode

Ground

Add Carrier

Shipper

Look up

Consignee

Look up

Reference

Reference

Name

Corey Abram

Find

Address Info

400 E. Pine Street

City

Seattle

State

WA

Postal Code

98122

Country

U.S.A.

Phone

800-578-4955

Phone

Add to Shipment

Add a new package and material to the shipment

— or —

Select a Package Template

[Select]

[Select]

New Paint

UN1993 Package Template

Account Number

Emergency Contact Number


For Air Services Only

Reference Number

Passenger Aircraft

Cargo Aircraft Only

Hazardous Materials Description and Quantity



I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Signature

Date

Carrier Use Only

Initials

SLC

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1 Package

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You'll see that the specifications previously entered for the material are pre-populated for the shipment.

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Integration

ActionsAdd MaterialDelete PackageDelete MaterialSave DraftComplete

Classification

UNIDUN1263

Packing GroupIII

Class3

Sub-risk

Select Material

Proper Shipping Name

Paint

Properties

Technical Name

Delete

Other Required Information

☐ Mixture

☐ Molten

☐ Liquid

☐ Solid

☐ Solution

☐ Stabilized

☐ Marine Pollutant

☐ Elevated Temperature

☐ Waste

☐ Reportable Quantity

☐ Non-odorized

☐ Empty Container

Material Sequence

UN1263, Paint, 3, III

Edit