

## Starting FedEx Air Shipments

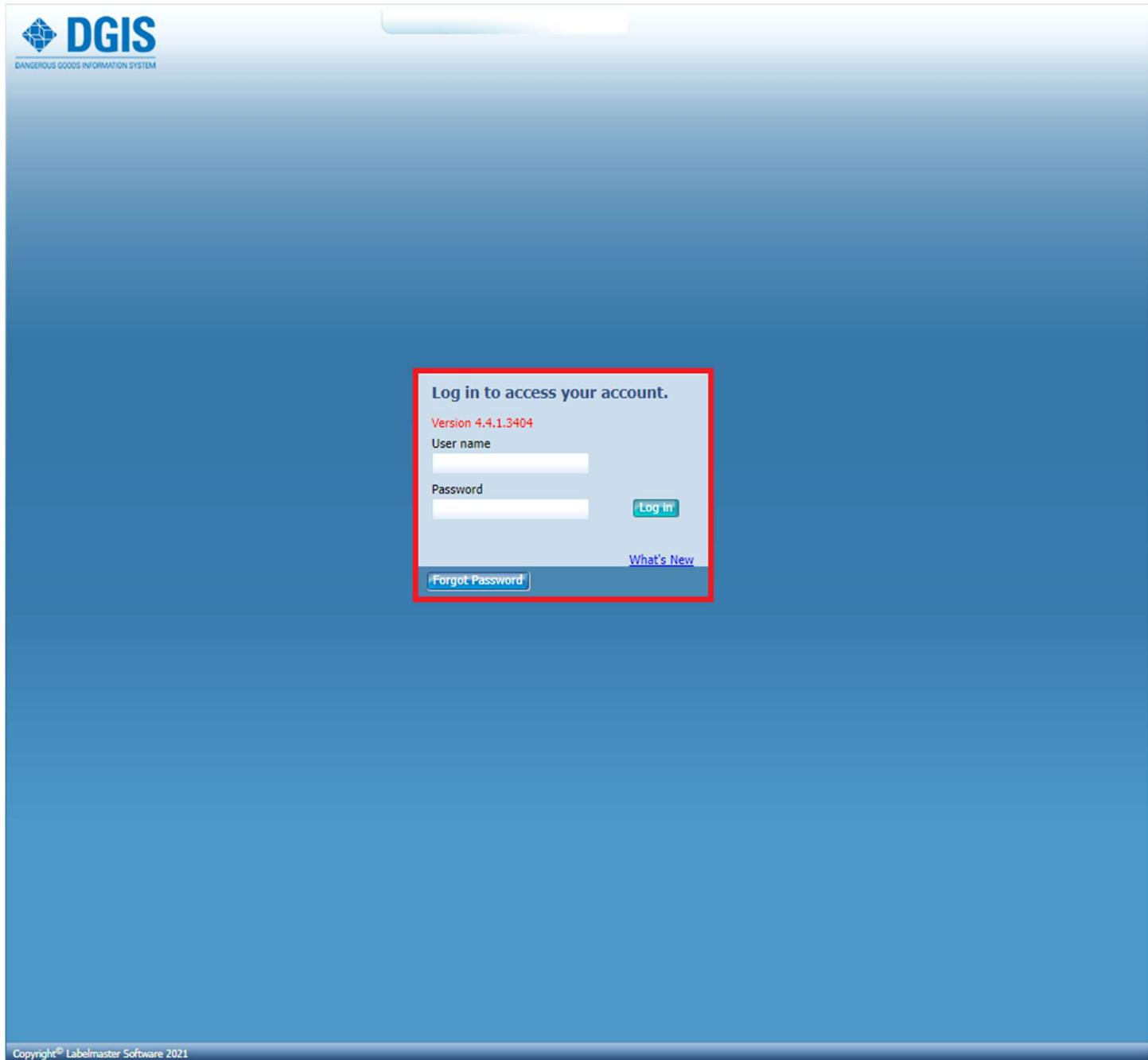
DGIS meets the requirements for the FedEx FX-18 Operator Variation, which states that Shipper's Declarations originating in the U.S. are to be prepared with a "FedEx approved vendor software application". For more information about FX-18, please go [here](#).

This article provides the beginning steps for creating a FedEx Air shipment within DGIS. For the steps of creating other shipments, please go to [Starting a Shipment](#).

Video url, [https://youtu.be/e-7\\_MmHlTJw](https://youtu.be/e-7_MmHlTJw)

Log in at the [DGIS login page](#) with your username and password. We suggest that you bookmark this page.

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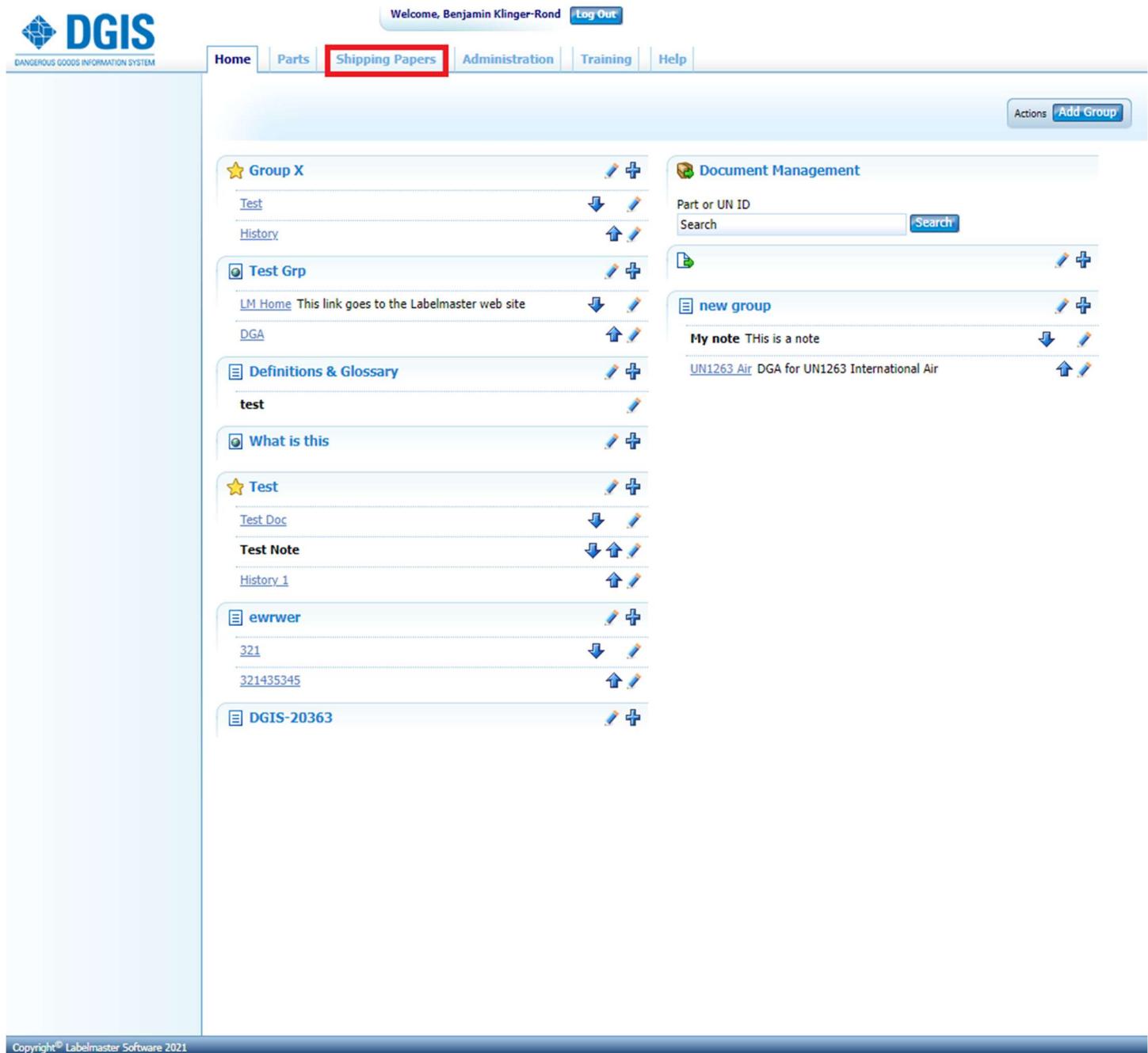


When you first sign in, you'll be taken to the Home tab. This tab is designed to act as a portal with useful links. Express users will have the view below, with what's new and dangerous goods links for UPS, FedEx, ICAO and PHMSA, as well as links for the Labelmaster and Technical Support sites.

Business and Enterprise users will by default have a blank page here that they can customize. More information on this customization can be found in the article [Customizing the Home Portal](#).

## Starting FedEx Air Shipments

Click on the **Shipping Papers** tab to get started with a shipment.

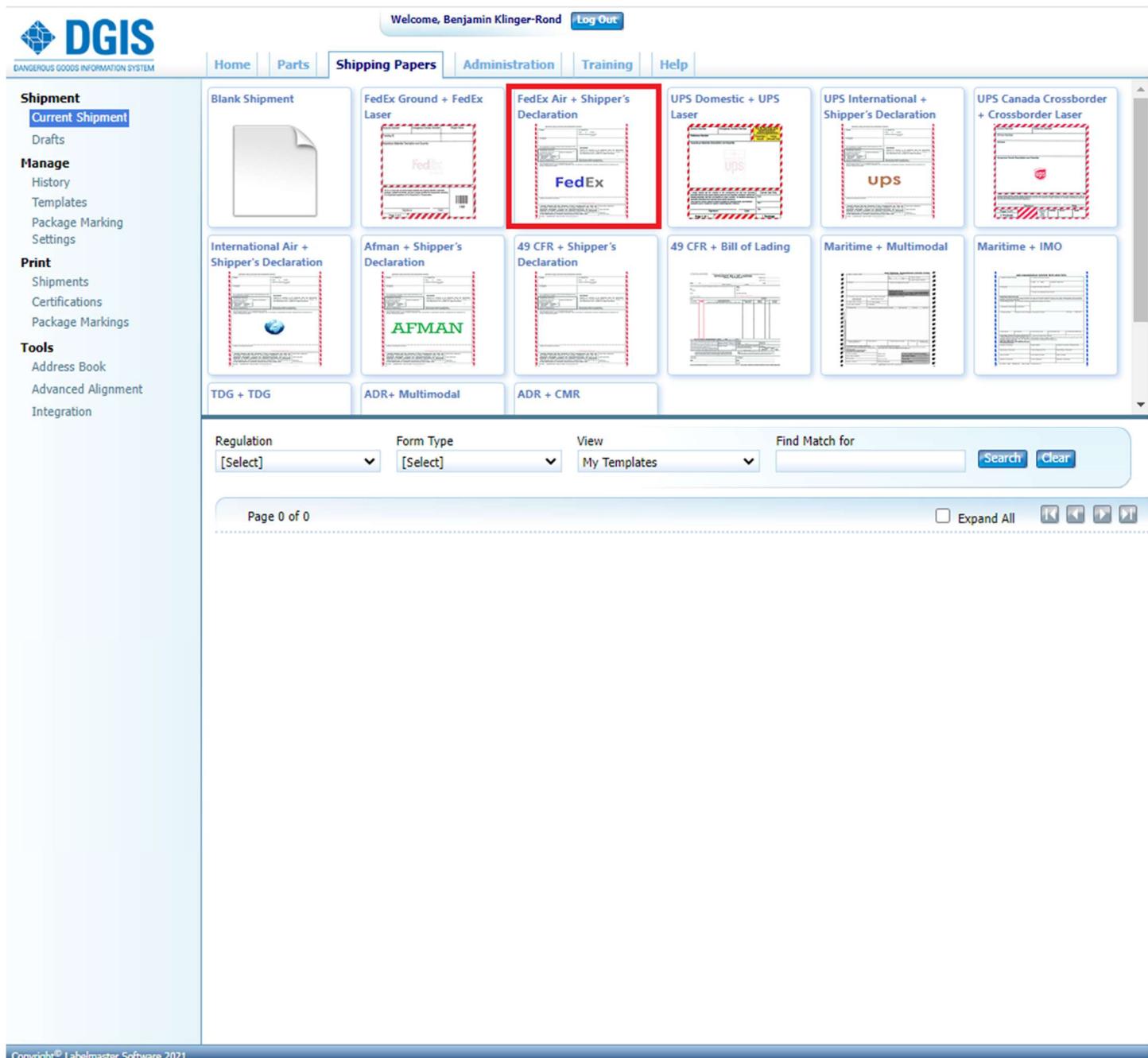


The screenshot shows the DGIS (Dangerous Goods Information System) web interface. At the top, there is a navigation bar with links for Home, Parts, **Shipping Papers** (which is highlighted with a red box), Administration, Training, and Help. The main content area displays a list of document groups and individual documents, each with edit and delete icons. A 'Document Management' sidebar on the right includes a search bar and a 'new group' section. The bottom of the screen shows a copyright notice for Labelmaster Software 2021.

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On the top of this screen is where you will select which form type you are using. For FedEx Air, be sure to select the FedEx Air + Shipper's Declaration form.

## Starting FedEx Air Shipments



The screenshot shows the DGIS interface with the following navigation bar:

- Welcome, Benjamin Klinger-Rond
- Log Out
- Home
- Parts
- Shipping Papers** (selected)
- Administration
- Training
- Help

The left sidebar contains the following sections:

- Shipment**
  - Current Shipment** (selected)
  - Drafts
- Manage**
  - History
  - Templates
  - Package Marking
  - Settings
- Print**
  - Shipments
  - Certifications
  - Package Markings
- Tools**
  - Address Book
  - Advanced Alignment
  - Integration

The main content area displays various shipping paper options:

- Blank Shipment
- FedEx Ground + FedEx Laser
- FedEx Air + Shipper's Declaration** (highlighted with a red border)
- UPS Domestic + UPS Laser
- UPS International + Shipper's Declaration
- UPS Canada Crossborder + Crossborder Laser
- International Air + Shipper's Declaration
- Afman + Shipper's Declaration
- 49 CFR + Shipper's Declaration
- 49 CFR + Bill of Lading
- Maritime + Multimodal
- Maritime + IMO
- TDG + TDG
- ADR+ Multimodal
- ADR + CMR

Below the forms are search and filter controls:

- Regulation: [Select]
- Form Type: [Select]
- View: My Templates
- Find Match for:
- Search
- Clear

At the bottom, there are navigation buttons for Page 0 of 0, Expand All, and a set of icons for search, refresh, and other functions.

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After selecting the FedEx Air form, you will be brought to the **Current Shipment screen**. Enter the Shipper and Consignee addresses and other pertinent information. The carrier field should always say FedEx when processing FedEx Air shipments.

## Starting FedEx Air Shipments

For help on Adding a material to your shipment, see our article [Add a Material and Packaging](#)

After [Finishing your shipment](#), you will notice Labelmaster logo and verbiage regarding FedEx carrier variations printing on the form. This information meets the requirements stated in the FedEx FX-18 Operator Variation, mentioned at the beginning of this article, and must be on this form in order for FedEx to accept it.

## Starting FedEx Air Shipments

SHIPPER'S DECLARATION FOR DANGEROUS GOODS			
Shipper	Corey Abram 123 Main St Seattle, WA, 98122 U.S.A.	Air Waybill No. Page 1 of 1 Pages	Shipper's Reference Number (optional)
Consignee	Sci-tron 123 Main City, Wa, 98122 U.S.A.	Created using International Air regulations and FedEx carrier variations.	
Two completed and signed copies of this declaration must be handed to the operator.			
<b>TRANSPORT DETAILS</b>			
This shipment is within the limitations prescribed for: (delete non-applicable)		Airport of Departure: SEA	
PASSENGER AND CARGO AIRCRAFT	XXXXXX X <del>XXXXXX</del>	Shipment type: (delete non-applicable)	
Airport of Destination: SEA		NON-RADIOACTIVE	RADIOACTIVE
<b>NATURE AND QUANTITY OF DANGEROUS GOODS</b> UN Number or Identification Number, proper shipping name, Class or Division (subsidiary risk), packing group (if required), and all other required information.			
UN1993, Flammable liquid, n.o.s. (Technical Name), 3, III 1 Fibreboard Box x 1 L 355			